

# COMPUTER BUGS BOARD MEETING MINUTES

February 5, 2003

President Marcia Fasy called the Computer Bugs Board meeting to order at 10 AM at Lube 'n Latte.

Those in attendance were:

Marcia Fasy, President

Rury Ervin, Vice President

Norma Pedrick, Treasurer

Lois Bohannon, Secretary

Flo Hulben, Director at Large

George Moffett, Director at Large

Curt Henius, Education Committee Director

Marion Miller, Education Committee

Joanne Shields, Webmaster

Ernie Coffman, By-Laws, Incorporation, and Tax Exempt Chairman

Jim Frego, Advisor to the Board

The minutes were approved as presented on the web page.

The treasurer, Norma Pedrick, reported the following:

## COMPUTERBUGS

### Profit and Loss

January 2003

#### Ordinary Income/Expense

##### Income

Auction Sales	105.00
Classes	249.00
Concession Sales	168.90
Contributions Inc.	21.95
Membership Dues	841.00
Total Income	1,385.85

##### Expense

Advertising	50.00
Concession Exp.	76.45
Office Supplies	19.99
Rent	
Lab-rent	202.50
Shirt purchase	13.30
Telephone	121.93
Uncategorized Expenses	0.00

Total Expense 484.17

Net Ordinary Income 901.68

Net Income 901.68

**COMPUTERBUGS**  
**Balance Sheet**  
As of January 31, 2003

**ASSETS**

Current Assets	
Checking/Savings	
Evergreen Federal	8,594.45
Total Current Assets	8,594.45
<b>TOTAL ASSETS</b>	<b>8,594.45</b>

**LIABILITIES & EQUITY**

Equity	
Retained Earnings	7,692.77
Net Income	901.68
Total Equity	8,594.45
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>8,594.45</b>

**OLD BUSINESS**

Nominating Committee – George Moffett polled the board members on who would like to stay on the board for next year. The committee is working on a list of nominees.

Way and Means Committee had nothing to report but several board members had items to donate for a raffle.

Microphone System was ordered by George Moffett on January 23, 2003. George reported that getting an amplifier and speakers for the ASAP lab would not be feasible because the wires would be dangerous. He said we could get a one unit box system for \$498.75 by Electo Voice. It is a 43-pound portable unit. A motion was made by Lois Bohannon to purchase this unit. Flo Hulben seconded it and the motion was passed.

No action has been taken on purchasing awards.

Education committee member, Curt Henius, reported that there is a need for a screen in the ASAP lab. The board discussed the difference between a matte type screen and a beaded one. Jim Frego will talk to ASAP before a decision is made about purchasing a screen.

Curt Henius reported that the courses that are offered for \$6.00, the ASAP lab gets \$5.00 only leaving us with \$1.00. The ASAP lab has agreed that when a course is less than \$10.00 we will split the cost with the lab.

Marion Miller reported that all the procedures have been finished with some revisions being made on the calendar. The President and the Secretary will hold a copy of these procedures.

Marion reported that she is very pleased with the enrollment for the classes. She feels that this is due to three reasons:

#1 – We are offering classes which members requested on the questionnaire

#2 - We have good teachers

#3 - Our costs are low

Future classes are genealogy, web page and intermediate Word.

Flo Hulben reported that the mentor program has 6 members that have been helped. She has arranged for someone to sit at the table with new members at the meetings. This person will answer questions for the new members and visitors. Ernie Coffman volunteered to do this for February. Jim Frego would like to see a mentor available for Rogue River and Merlin. A description of the mentor procedure will be posted on the web page.

Ernie Coffman reported on our non-profit application status. The paperwork is complete and ready to be mailed. The required check for \$500.00 was drawn to send in with the forms 8718 and form 1023. The board expressed appreciation to Ernie for the tremendous amount of work and the many hours spent on this project.

George Moffett reported that with a change of treasurer in our club there is a need for an audit of the books unless the treasurer is satisfied with them. Norma Pedrick reported that all was in order with the books and no audit will be needed until the end of the year.

George was also concerned about the status of the education committee when we elect a new board. Most of committee will stay for the New Year and a new Education Director will need to be elected.

## NEW BUSINESS

Marcia Fasy reported a need to buy cord protectors for the floor at the fairgrounds. It is easy to trip over the cords that are lying across the floor. George Moffett will purchase these protectors.

There is a need to appoint an audit committee for the end of the year. George Moffett will chair this committee and we will need two other people. Rury Ervin will ask someone and George will get the third.

Jim Frego suggested that we give free membership to our members over 85 years old. This suggestion was tabled for a month.

Barbara Hoffman suggested to president Marcia Fasy that we join the Chamber of Commerce. Norma Pedrick will check on the feasibility our joining. It was also suggested that we ask the Western Welcome Wagon to distribute our brochures to appropriate newcomers to Grants Pass. The publicity chairman has been asked to get articles in the Sneak Preview and in the Senior News, as well as announcements for each meeting in the Daily Courier. The possibility of obtaining a radio interview with Jim Frego was discussed.

Lois Bohannon suggested that we reduce the membership for a couple. It was moved and seconded that dues be \$20.00 a year per person or \$30.00 a year per couple. Motion carried. This will be presented to the membership at the next meeting.

Jim Frego presented the board with the price and specifications of the new Dell laptop to be purchased from ASAP. The total price was under \$2000.00.

There being no further business the meeting was adjourned by the president, Marcia Fasy.

Respectfully submitted,

Lois Bohannon