

Computerbugs Board Meeting

August 6, 2003

Minutes

The meeting was called to order by Paul Bitting, President.

Present were:

Flo Hulben, Rury Erwin, Curt Heinus, Norma Pedrick, Jim Frego and Marcia Fasy.

Director George Moffett was absent.

Guests in attendance were Sandy Lewis, Vicki Moore and Jan Niehaus.

Education Department Report:

Paul Bitting has been in contact with Don George and plans for Camera Day are ongoing. Paul asked Don to continue assigning the 15 minutes talks at the meetings and Don informed him that there were assignments through November. Rury asked for copies of templates for the calendar, etc. The Search Committee has been making calls in search of a new Education Chairman. Flo Hulben volunteered to help Rury with the Education Department.

APUC (Association of Computer Clubs):

Marcia Fasy reported that she was contacted by the APUC Chairman who reported that all our mail has been returned. Marcia sent an address and the info is in the mail. She was also contacted by the Secretary of the organization and will update their database so that we receive our information in a timely fashion in the future. A decision will be made before January whether to renew or not.

Executive Meeting:

It will be announced at any further Executive meetings that everything discussed in the meeting is confidential to everyone in the room, including invited guests.

Sandy Lewis Report:

Sandy Lewis, ASAP, announced that she would like to be informed of the number of students enrolled in the class. From this topic, it was discussed that we institute pre-registration fees vs. walk-in fees. It was also discussed that the instructor should have sign in sheet at each class which could be given to Sandy Lewis for her records. Rury will appoint someone to let Sandy know the number registered for each class. Sandy reported that she would like to go over the how to use the projector with each teacher.

Tax Exemption:

Marcia Fasy asked Joanne Shield to post the 503C on the web page. It is posted here:
<http://www.computerbugs.cc/business.htm> .

Video Taped Classes:

Jim Frego requested that we consider purchasing a video camera so that classes could be taped and checked out for study. Rury Erwin will look in to this.

Camera Day:

After discussion of who could attend Camera Day was held. Marcia Fasy moved that we sponsor a one time Camera Day for seniors over the age of 50 be invited to attend at the applicable fee. Rury Erwin seconded. Motion Carried.

Software for the Laptop:

Jim Frego requested that we purchase Microsoft Works Suite, Quicken and Norton Antivirus. Marcia Fasy moved that we purchase said software. Motion was seconded by Norma Pedrick. Motion carried.

Cordless Optical Mouse:

Rury Erwin moved that Jim Frego be authorized to purchase a \$30 mouse from Staples if needed. Norma seconded. Motion passed.

Jim Frego's Title:

Jim was given the official title of Computerbugs Club Advisor.

Executive Meetings Motions:

George Moffett moved that the Board of Directors accept the resignation from Education Chairman, Don George. Norma Pedrick seconded the motion. Motion carried.

George Moffett moved that a committee with Rury Erwin as temporary Education Director be established to search out a new permanent director. Flo Hulben seconded. Motion carried.

The minutes and treasure's report were not covered in the meeting. The minutes are posted on the web site.

A synopsis of the treasurer's report is:

Income	\$639.26
Expense	\$605.12
Checking Balance	\$5546.75
Total Assets	\$7638.35

It was suggested that we need to have an agenda for the board meetings and that the proper order of the meeting be followed beginning with the approval of the minutes and treasurer's report. The agenda should be sent to Joanne Shields for publication at least one week before the meeting.

Respectfully submitted,

Marcia Fasy
Secretary