

COMPUTERBUGS BOARD MEETING
MINUTES
August 7, 2002

The Board Meeting for Computer Bugs was called to order by President, Marcia Fasy at the home of Cindy Frego at 10:00 AM.

Those in attendance were:

Marcia Fasy, President
Rury Ervin, Vice President
Cindy Frego, Treasurer
Lois Vining, Secretary
Flo Hulben, Director at Large
George Moffett, Director at Large
Curt Henius, Education Chairman
Jean DeFreze
Jim Frego, Advisor to the Board of Directors

The minutes were approved as presented on the web page

The treasurer, Cindy Frego, reported a balance of \$3,657.93 in the treasury as of August 7, 2002. It was moved and seconded that the treasurer's report be accepted as read. Motion carried.

OLD BUSINESS

Incorporation papers will be voted on at the next general meeting, August 28, 2002.

Fund Raising – Cindy Frego, treasurer, reported that we made \$250.00 on the bake sale at the last general meeting. The t-shirts may be ready for sale at the next general meeting. The board moved and seconded a motion to spend a one time \$65 set up fee for embroidering our logo on anything decide to order. The motion was passed. Plans are being made to hold a raffle.

Dues- Dues will be due in October for those who joined when the club started. It was decided by the board to wait until the next board meeting before making a decision on the yearly dues after having a chance to go over next year's budget.

Newsletter - The board discussed the possibility of having timely articles put in the newsletter. We will ask our editor, Alan Burt, if he can leave a space for the board to put in any announcements that are pertinent.

NEW BUSINESS

Education Committee Report – The education committee met on July 31, 2002 and the following steps were taken to achieve the educational goals for our club.

1. Obtain classroom space at an affordable cost (in addition to the floral building).
2. Provide instruction in classes preferred by the membership

3. Develop a set of helpful procedures regarding classroom instruction for distribution to new instructors.
4. Determine and develop class objectives for every class and ways to measure students progress, such as worksheets, exercises and quizzes (oral and/or written)
5. Provide students with class objectives and helpful handouts for classes attended, preferably by means of a web site.
6. Maintain a high level of professionalism in the classroom.
7. Design and implement a mentor or advisor system to assist new members in selecting classes and finding answers to their question.
8. Teachers – Finding qualified teachers will be needed.

Ads in Newsletter – The board discussed the benefits of having ads in our newsletter. It was decided that it would not benefit the members so it was voted to not have ads in our newsletter. The board decided to have a links page on the web page for classified ads from members.

Brochure – It was suggested that Alan Burt be in charge of all communications coming from the club. Alan suggested that we publish a bookmark instead of a brochure, as people are more apt to keep them. The board agreed to make bookmarks to inform people about our club. Curt Henius said he could make a bookmark for the fair that would be simple. A discussion was made on what to put on it. He will do it and Marcia Fasy will send him the logo. A brochure committee meeting is set for September 3 at 10 AM at Lube 'n Latte, 305 SE “G” St.

Tape Recorder for Secretarial Use – It was suggested that we purchase a tape recorder for secretarial use. Curt Henius said he had one that he would donate it. His donation was gratefully accepted.

White Board and Supplies – We now have the use of a white board that George Moffett made. Cindy Frego will buy the supplies for it.

Telephone Line – The board will continue to work on getting a phone line for our meetings.

Script Save – Jim Frego announced that the script save will only be available if every member of the club purchase it so it was decided to not keep it any longer. Those that have it will be able to continue to use it.

Other – Marcia Fasy presented a card that she had made to present to those people that the board voted on to become honorary members. It was moved and seconded that we present a plaque to Echo Web. . The motion was passed. It was moved, seconded and passed that Flo Hulben will order a plaque not to exceed \$50.

The next board meeting will be Tuesday, August 27 at 10 AM at Lube 'n Latte, 305 SE “G” St.

Respectfully submitted,

Lois Vining
Secretary

