

COMPUTER BUGS BOARD MEETING MINUTES

August 27, 2002

The Board Meeting for Computer Bugs was called to order by President Marcia Fasy at the Lube and Latte at 10 AM.

Those in attendance were:

Marcia Fasy, President

Rury Ervin, Vice President

Cindy Frego, Treasurer

Lois Vining, Secretary

Flo Hulben, Director at Large

George Moffett, Director at Large

Curt Henius, Education Chairman

Marion Miller, Education Committee

Jim Frego, Advisor to the Board of Directors

The minutes were approved as presented on the web page.

The Treasurer, Cindy Frego reported:

Balance on hand as of August 7, 2002 of	\$3657.93
Water for Coffee Shop	6.98
Deposit for T-shirts and embroidery	115.00
White board pens etc	18.35
Total Balance on August 27, 2002	\$3517.60

OLD BUSINESS

Incorporation Papers – Jim Frego’s name was listed as incorporator on the application. The incorporation papers will be voted on by the membership at the next meeting.

Fund Raising – Cindy Frego reported that the t-shirts have been ordered and hopes to have them for the general meeting on August 28th.

Cindy Frego and Belen Soriano have started collecting items for a raffle to be held in the future.

Dues – Cindy Frego and Marcia Fasy reported that the club needs \$2883.00 for running expenses for a year, this includes, rent, insurance, PO Box and miscellaneous. At \$20.00 per year per member, there would be approximately \$7900 in the treasury, which would be adequate for the club. This will be voted on by the membership at the next meeting.

Newsletter – Alan Burt reported that he could leave a space in the newsletter for the Board to put in any remarks that they deem necessary. He will do that starting with the October newsletter.

Education-

Curt Henius reported on the Education Committee meeting that was held on August 14th at the home of Barbara Hoffman.

Their current goals are to find a place of conduct classes, obtain needed teachers, and schedule classes.

It was decided that registration should and could be done in the following ways:

1. At a general meeting
2. By phone
3. At the first class meeting

Curt said he would make an announcement at the next general meeting in an attempt to obtain volunteers for the position of registrar and an assistant registrar. He would prepare a job description.

Handouts will be protected with a password and limited to those registered in the class.

Curt will also make an appeal at a general meeting for volunteers for teaching.

The education committee also expressed a need for volunteer mentors for new members, and for additional committee staff members as there is much to be accomplished.

Packets for new members are being prepared.

There was a discussion by the board on how to interview and train qualified teachers.

Membership Form - Jim Frego was asked to make a membership application form to be filled out by new members joining the club.

White Board – Cindy Frego reported that the supplies for the white board have been purchased.

Telephone Line – Jim Frego was asked to contact the phone company to set up a COMPUTERBUG phone line to be used for the general meeting.

Brochures and Bookmarks - A committee consisting of Alan Burt, Joanne Shields, Pat Melega, Fran Stroup and Marcia Fasy will meet on Wednesday September 3, 2002 at Lube 'n Latte to discuss design ideas for bookmarks (brochures) and business cards. Three choices will be presented to the general membership for the final choice for a COMPUTERBUG brochure.

Classified Ads – Rather than have classified ads on our web site, we plan to ask Echoweb if we can link to their classified ad page.

NEW BUSINESS

Marcia Fasy read a letter from Jack Holt thanking us for giving him an honorary membership. Doyle Cable and George Spencer also expressed gratitude through telephone conversations and/or emails.

Marcia Fasy expressed thanks to Flo Hulben for purchasing a plaque to present to Echo Web. This will be done at the next meeting, August 28th.

Marion Miller suggested the club purchase a book called the Oregon Non Profit Corporation Handbook, "How to Start and Run a Non Profit Organization" by Cynthia Cumfert and Kay Sohl. This is available on line.

The next board meeting will be held at 10 AM on Wednesday, Oct 2, 2002 at Lube 'n Latte, 305 SE "G" S..

Respectfully submitted,

Lois Vining
Secretary